

# web status

## information sheet



### How To Create a Username

- 1) Create a login and password
- 2) Login must be 4-20 characters and begin with "zps"
- 3) Recommend first initial and last name of attorney

Example username: zpsasmith

### Accessing the system

You can access the system by going to [www.gzprocess.com](http://www.gzprocess.com). Look for "job status" and enter your username and password.

### Sign Up!

Firm Name:	
Today's Date:	
Attorney's Name You Work For:	
Sect. / Paralegal Name:	
Sect. / Paralegal Email:	

Login name: (must begin with zps):	zps
Password:	